IT COMMITTEE

Called to Order: 2:00 pm

<u>MINUTES</u>

Type of Meeting: Share Governance/Regular

Chair or Co-Chair: Rick Shaw, ITS Director		
Michele Lathrop, Tutorial Specialist		
Attendees: Rick Shaw, Michele Lathrop, Kim Carlson for Angela Musial, Dr. Casey Scudmore, Jayme Starr for Joseph West, Kim		
Covell, LaDonna Trimble, Dr. Tom O'Neil, Mike Wilmes, Dr. Nancy Bednar (CCCConfer), Nathan Skadsen, Rodney		
Schilling (CCCConfer), Suzanne Malek, and Van Rider		
Absent: Javier Carcano, Luis Echeverria, Sharon Lowry, and Woody Burns		
Guests: Greg Krynen, Sherri Padilla		
Resource Documents:		
1. AVC Technology Master Plan – DRAFT v0.2		
2. AVC Strategic Goals & Technology Master Plan Alignment (graphic)		
IT Committee Meeting Minutes Approval	Chair/Co-Chair	
Discussion: Minutes from June 27, 2013 meeting were reviewed and approved.		
Action Items:	Person Responsible:	Deadline:
None	NA	NA
Review of Action Items:		
IT Master Plan Subcommittee		
Review/resolve: R. Shaw asked that all review the Strategic Goals & Technology Master Plan Alignment graphic		
from Draft Technology Plan and provide feedback.		
Conclusions: Committee will review <i>Strategic Goals & Technology Master Plan Alignment</i> graphic and email		
R. Shaw any additions or suggestions, and discuss at next meeting.		
Action items: 1. Numbers to be added to the <i>Strategic Goals</i>	Person responsible:	Deadline:
& Technology Master Plan Alignment graphic.	R. Shaw	09/26/13
2. Webpage to be updated with the approved		
Technology Plan on the Ed Master Plan page. IT Committee Member Terms		
Review/resolve: Elected new Co-Chair for IT Committee, Michele Lathrop		
Conclusions: Voted and approved		
Action items: IT Committee Members list to be updated	Person responsible:	09/26/13
online with the newest members.	M. Lathrop	09/20/13
Licensing Procedures		
Review/resolve: Dr. Tom O'Neil would like to see all Administrative Assistants with the ability to scan and have		
access to the same software.		
Conclusions: Documents to be made public should be saved as	a pdf file, instead of scan	ned, and made as
accessible as possible. Requests for software insta	-	
Action items: Master plan for all software to come in the	Person responsible:	Deadline:
future.	R.Shaw	NA
Consensus vs Voting		
Review/resolve: Committee discussed the use of Consensus instead of voting.		
Conclusions: Consensus to use Consensus		
Action items: none	Person responsible:	Deadline:
	NA	NA
Additional Information: Adjourned 2:45 pm		
Next Meeting: September 26, 2:00 pm, L-201		